



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES

Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Printing of Tarpaulins & Brochures for Various Activities of City Government of Muntinlupa for 2025"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 7-15-25

Name of the Bidder or Representative marolito Poutolina

Authorized signature 

Contract Agreement

JUL 08 2025

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Tarpaulins & Brochures for Various Activities of City Government of Muntinlupa for 2025** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Four Hundred Seventy Nine Thousand Eight Hundred Pesos (P1,479,800.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

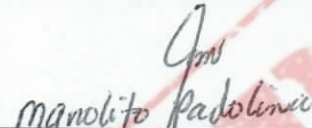
3. In consideration for the sum of **One Million Four Hundred Seventy Nine Thousand Eight Hundred Pesos (P1,479,800.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Tarpaulins & Brochures for Various Activities of City Government of Muntinlupa for 2025** in accordance with his/her/its Bid.

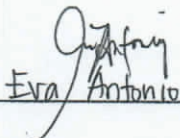
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



HON. ROZZANO RUFINO B. BIAZON
City Mayor

for:
CITY GOVERNMENT OF MUNTINLUPA


Supplier
for:
CHARKIEL ENTERPRISES


Eva Antonio

Signed in the presence of:


Belinda Blessie Macagay

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

JUL 08 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____, 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 350;
Page No. 70;
Book No. 21;
Series of 2025.

NOTARY PUBLIC.
ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATAN, MUNT. CITY PHILIPPINES
aspstave12@gmail.com
COMM. NO. 25-021 VALID UNTIL 12/31/2026
PTR NO. 4763648, 01/12/2025, MUNTINLUPA CITY
IBP LIFETIME MEMBER NO. 024705, CEBU CHAPTER
ROLL NO. 62750, TIN NO. 318-359-657
MCLE VII-0029656; 04/14/2025

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **33875**
 Address : **Muntinlupa City** Date : **July 09, 2025**
 Mode of Procurement : **Bidding**

Gentlemen:
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
			<u>MAYOR'S COMMUNICATION TEAM</u>		
			PRINTING OF TARPAULIN		
1	50	PCS	12X4FT	1,200.00	60,000.00
2	6	PCS	30X16FT	12,000.00	72,000.00
3	20	PCS	19X10FT	4,750.00	95,000.00
4	15	PCS	16X14FT	5,600.00	84,000.00
5	15	PCS	20X13FT	6,500.00	97,500.00
6	12	PCS	16X16FT	6,400.00	76,800.00
7	80	PCS	30X4FT	3,000.00	240,000.00
8	500	PCS	8FTX4FT	800.00	400,000.00
9	100	PCS	3FTX4FT	300.00	30,000.00
10	50	PCS	6FTX8FT	1,200.00	60,000.00
11	10	PCS	28FTX8FT	5,600.00	56,000.00
12	10	PCS	8FTX8FT	1,600.00	16,000.00
13	70	PCS	6FTX10FT	1,500.00	105,000.00
			*STAGGERED DELIVERY, STAGGERED PAYMENT		
			<u>MCTI</u>		
14	10000	PCS	MCTI FLYERS / BROCHURES	8.75	87,500.00
			MATERIAL: C2S 80 GLOSSY		
			SIZE: SHORT (8.5" X 11")		
			PRINTING: MYK BACK TO BACK		
			XXXXXX NOTHING FOLLOWS XXXXXX---		
			PRINTING OF TARPAULINS & BROCHURES FOR VARIOUS		
			ACTIVITIES OF CITY GOVERNMENT OF MUNTINLUPA FOR 2025.		
					=====
					1,479,800.00

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed to: **CHARKIEL ENTERPRISES** *MANOLITO PADILINA*
 Signature over printed name
 Date: **7-15-25**

Very Truly Yours: **Mayor ROZANO RUFINO B. BIAZON**
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____

Certified Correct: _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____
 Amount: _____

R.O. No.: _____

Chief Account