



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee
NOTICE TO PROCEED

MICROSMITH TECHNOLOGY SYSTEMS INC.

Sta. Ana, Manila

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **MICROSMITH TECHNOLOGY SYSTEMS INC.** that the CONTRACT of the City Government of Muntinlupa for the "**Subscription to Learning Management System for Colegio De Muntinlupa**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on July 16, 2025

Name of the Bidder or Representative Paula Yhen C. Villaseñor

Authorized signature 

Contract Agreement

JUL 03 2025

THIS AGREEMENT made the _____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **MICROSMITH TECHNOLOGY SYSTEMS INC.** with address at Sta. Ana, Manila (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Subscription to Learning Management System for Colegio De Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Seven Hundred Forty Four Thousand Nine Hundred Ninety Five Pesos (P2,744,995.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Seven Hundred Forty Four Thousand Nine Hundred Ninety Five Pesos (P2,744,995.00)** or such other sums as may be ascertained, **MICROSMITH TECHNOLOGY SYSTEMS INC.** agrees to the **Subscription to Learning Management System for Colegio De Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

HON. ROZZANO RUFINO B. BIAZON
City Mayor

for:

CITY GOVERNMENT OF MUNTINLUPA

Paula Y. C. Villaseñor
Supplier

for:

MICROSMITH TECHNOLOGY SYSTEMS INC.

Signed in the presence of:

EVA ANTONIO

Belinda Blessie Maraga

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

JUL 03 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. **183**;
Page No. **31**;
Book No. **21**;
Series of 2025.

ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATAN, MONT. CITY PHILIPPINES
aspslev12@yahoo.com
COMM. NO. 25-261 VALID UNTIL 12/31/2026
PTR NO. 4763648/01/02/2025, MUNTINLUPA CITY
IBP LIFETIME MEMBER NO. 024705, CEBU CHAPTER
ROLL NO. 62750, TIN NO. 316-358-657
MCLE VII-0029656; 04/14/2025

PURCHASE ORDER

City Government of Muntinlupa

SUPPLIER: MICROSMITH TECHNOLOGY SYSTEMS, INC.		P.O. No.: 33876
Address: Sta. Ana, Manila		Date: July 10, 2025
		Mode of Procurement: Bidding

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery: _____	Delivery Term: _____
Date of delivery: _____	Payment Term: _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	1	lot	Learning Management System Annual Offer for a total of 12 months renewal of subscription (Feb. 01, 2025 - Jan. 31, 2026) For 2900 users + 300 users for free - The Learning Management System should support 3,200 users. 2TB allowable Storage only LMS Provider that have at least 20 years in providing Edtech solution Globally recognized Online Learning Management System that have at least 20 international clients and 10 local clients here in PH. 24/7 system support & monitoring Built in Anti plagiarism (originality reporting tool) GDPR compliant LMS Support Integration of third-party software Digital Content Library Support Offline capability using Mobile App Mobile App for Teacher Mobile App for Students Dual Learning Experience Support Institutional Hierarchy feature which allow administrators to delegate tasks to other users when appropriate Optional services which provide LMS feature that extract data from LMS transform it, and bring it into an analytics framework where it combined with data from the institution's SIS system Local presence support in Luzon, Visayas and Mindanao Mobile push notifications. (Automatic receives notifications, lecture notes when online). LMS that can accommodate at least 1000 concurrent users Reusable content and materials Provide software-as-a-service (SaaS) cloud hosting with 99.9% guaranteed uptime Portfolios Through developer tier SaaS approach, CDM is able to access data from LMS and other approved LTI products as a single source to extract reports Supports ACCESSIBILITY & INCLUSIVE ACCESS	2,744,995.00	2,744,995.00

Total Amounts in Words: _____

XXXXXX PAGE 1 XXXXXX--

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: DAUCA YABE C. VILLARTE
MICROSMITH TECHNOLOGY SYSTEMS, INC.
Signature over printed name

Very [REDACTED]
Mayor ROZZANO RUFINO B. BIAZON
Authorized Official

July 14, 2025
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. Authorized Official	Funds Available: _____ Amount: _____ R.O. No.: _____ Chief Account
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PURCHASE ORDER

City Government of Muntinlupa

Supplier : **MICROSMITH TECHNOLOGY SYSTEMS, INC.** P.O. No. : **33876**
 Address : **Sta. Ana, Manila** Date : **July 10, 2025**
 Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
			Supports EDUCATIONAL INSIGHTS Supports DIGITAL TEACHING & LEARNING Specific Training Program Expected: Beyond onboarding and initial orientation, the training program should focus on the strategic utilization of the LMS to enhance teaching, learning, and academic operations. We recommend the inclusion of at least the following: • Advanced Features and Analytics Utilization Training Focused on enabling faculty and administrators to use LMS data for learning analytics, early intervention, performance tracking, and continuous improvement. • Content Optimization and Instructional Design in the LMS Emphasis on maximizing the platform's capabilities for modular instruction, multimedia integration, adaptive release, and pedagogical alignment with course outcomes. • Assessment, Feedback, and Academic Integrity Tools Training on the effective use of built-in assessment tools, rubrics, plagiarism checkers, integrated with proctoring solutions, and feedback mechanism to uphold academic standards. ===== SUBSCRIPTION TO LEARNING MANAGEMENT SYSTEM FOR CDM.		2,744,995.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of _____ at
 for every day of delay shall be imposed.

MICROSMITH TECHNOLOGY SYSTEMS, INC.

Very Truly Yours, **MAYOR ROZZANO RUFINO B. BIAZON**

Conforme:

PAULA VERA-VERA

Signature over printed name

Authorized Official

July 16, 2025

Date

(In case of Negotiated Purchase pursuant to
 Section 369 (a) of RA7160 this portion must
 be accomplished.)

Approved to be purchase thru Negotiated
 Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account