

Address:\_

Company Name:\_\_\_\_\_

**Function Room with Meals** 

## Republic of the Philippines

# City Government of Muntinlupa

National Road Putatan Muntinlupa City

# **BIDS and AWARDS COMMITTEE**

www.muntinlupacity.gov.ph

#### REQUEST FOR QUOTATION

Date: 6/17/2025 Quotation No:2025-0345

					A STATE OF THE PARTY OF THE PAR	
TIN:						
PhilGEPS I	Registration I	No.(required):			A CONTRACTOR	-
					A TOP OF THE PARTY	A. Salar
for the Se	minar-Worksh	ent of Muntinlupa, through its Bids and Award op of Records Counter Disaster Preparedne Revised Implementing Rules and Regulations o	ss and E	Basic Conti	nuity, which will be undertaken in accord	The state of the s
Р	lease quote	your <b>best offer</b> for the item/s describe	ed here	in, subjec	at to the Terms and Conditions provi	ided
		e following documents are also require				
		ness Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)			
		orn Statement (original)	A.		icate of Registration (Certified True	
3. Late	est Income 1	Tax (Certified True Copy)	022	6. Tax C	learance (Certified true copy)	
(3) technical (4) Failure to	ter the contents specifications w follow these ins	of this in any way.  ith asterisks(*) are mandatory. Failure to comply with structions will disqualify your entire quotation.  y read and accepted the Terms and Conditions, I/we			Controlled And Control of State of the Control of t	
Aite		rocurement Project	Submit ou		oved Budget for the Contract (ABC)	
Accommoda	ation with Full B	oard Meals for the Seminar-Workshop of Records er Preparedness and Basic Continuity			One Hundred Fifty Thousand Pesos only	
	UNIT OF ISSUE		Com	Compliance REMARK		ment and the
QTY	UNIT OF ISSUE	ITEM DESCRIPRION	Yes	No		
7.5	37 160	Accommodation				
3	room	Deluxe King Room (1 King Bed / 1pax)				
9	room	Deluxe Family Room (2 Queen Beds / 4pax)				
1	room	Deluxe Twin Room (2 Single Beds / 2pax)				
5	room	Premium Family Room (3 Queen Beds / 6pax)				
		2 11 7				



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		INCLUSIONS:				
		Use of Function Room.				f.
		Free Flowing Coffee and Water Station				
		Free Wifi			1 0	ALCONOMIC TO A STATE OF THE PARTY OF THE PAR
		Free use of LCD Projector and Wide Screen			1	
		Free use of Public Announcement System with two (2) Microphones				
		Free use of Flag Pole with Stand (if needed) and Podium	25		A COLOR	And the same of th
		Free use of White Board set with Marker and Eraser				
		Complimentary Pens, Papers, Candy Mints			And the second	
		Free Tarpaulin (5x4)	Var )		Section 1	
		Table & Chairs (Basic set-up)	100	100	and the same of th	
		A SEX			6"	
		Note: Within Tagaytay Area	9	A SECTION AND ADDRESS OF THE PARTY OF THE PA		
			1			
	Summary of Approved Budget		OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	ISSUE	ITEM DESCRIPTION	TOTAL PRICE
	- A	Accommodation				
3	room	Deluxe King Room (1 King Bed / 1pax)				
9	room	Deluxe Family Room (2 Queen Beds / 4pax)				
1	room	Deluxe Twin Room (2 Single Beds / 2pax)				
5	room	Premium Family Room (3 Queen Beds / 6pax)				
71	pax	Function Room with Meals				
		INCLUSIONS:				
		Use of Function Room.				

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Free Flowing Coffee and Water Station			
Free Wifi			1
Free use of LCD Projector and Wide Screen			43
Free use of Public Announcement System with two (2) Microphones			
Free use of Flag Pole with Stand (if needed) and Podium			
Free use of White Board set with Marker and Eraser		As the same of	7 6 3 3
Complimentary Pens, Papers, Candy Mints	No. of Concession, Name of Street, or other Persons, Name of Street, or ot	4	
Free Tarpaulin (5x4)		6	The state of the s
Table & Chairs (Basic set-up)	AGO		200
			-
Note: Within Tagaytay Area	Var 1		45"
	169	100	100
/ A 93	1	7	0
	P262,	215.00	Total Offered quotation (in Php) Php

#### TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders must quote for all or all the items.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signatur	re over Printed Na
Posi	ition/Designation
Offic	ce Telephone No.
Mobile	Phone No./Fax N
Fn	mail address/es