



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 7/30/2025
Quotation No:2025-0425

Company Name: _____

Address: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Supply & Delivery of Meals for Various Activities of GAD**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)			
Supply & Delivery of Meals for Various Activities of GAD			Sixty Four Thousand Eight Hundred Pesos only			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS	
			Yes	No		
		Meals for the following Activity of Gender and Development(GAD) Office for the year 2025:				
		-GAD Focal Point System Meeting (August and November,2025)				
		-GAD Executive Committee Meeting (August & October,2025)				
		-Bahaghari Advisory Council (September and November, 2025)				



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

		-Training Seminar on Digital Marketing, Brand Awareness and Social Media Content Management (for Cooperative) November 2025 as per supporting paper hereto attached.				
		GAD Focal Point System Meeting August and November, 2025				
70	pax	Clubhouse Sandwich with chips and drinks				
70	pax	Clubhouse Sandwich with chips and drinks				
		GAD Executive Committee Meeting August & October, 2025				
25	pax	Clubhouse Sandwich with chips and drinks				
25	pax	Clubhouse Sandwich with chips and drinks				
		Bahaghari Advisory Council (September and November, 2025)				
30	pax	Clubhouse Sandwich with chips and drinks				
30	pax	Clubhouse Sandwich with chips and drinks				
		2 day Training Seminar on Digital Marketing, Brand Awareness and Social Media Content Management (for Cooperative) November 2025				
		Day 1				
39	pax	Breakfast				
		Pasta and drinks				
39	pax	Lunch				
		Chicken or Pork with rice, veggies and drinks				
39	pax	PM Snacks				
		Pasta with drinks				
		Day 2				
39	pax	Breakfast				
		Pasta and drinks				
39	pax	Lunch				
		Chicken or Pork with rice, veggies and drinks				
39	pax	PM Snacks				



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

		Pasta with drinks				
		<i>staggered Delivery, staggered payment</i>				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Meals for the following Activity of Gender and Development(GAD) Office for the year 2025:				
		-GAD Focal Point System Meeting (August and November,2025)				
		-GAD Executive Committee Meeting (August & October,2025)				
		-Bahaghari Advisory Council (September and November, 2025)				
		-Training Seminar on Digital Marketing, Brand Awareness and Social Media Content Management (for Cooperative) November 2025 as per supporting paper hereto attached.				
		GAD Focal Point System Meeting August and November,2025				
70	pax	Clubhouse Sandwich with chips and drinks				
70	pax	Clubhouse Sandwich with chips and drinks				
		GAD Executive Committee Meeting August & October,2025				
25	pax	Clubhouse Sandwich with chips and drinks				
25	pax	Clubhouse Sandwich with chips and drinks				
		Bahaghari Advisory Council (September and November, 2025)				
30	pax	Clubhouse Sandwich with chips and drinks				
30	pax	Clubhouse Sandwich with chips and drinks				



TERMS AND CONDITIONS:

- Email address/es